

## Secured Property Access

**Insured Name:** Carlos Ramirez

**Claim #:** AR-5102

**Insured Address:** 55 Lily Lake Road, Peterborough, ON, Canada

## Emergency Access

During the emergency restoration we will need to access your residence daily in order to check the equipment and the progress of the job. These emergencies are time sensitive and failure to attend the scene on a regular basis, could result in secondary damages.

To avoid any misunderstandings about access to your property and the purposes of the use of the lock box, we will complete this form in terms of releasing the key(s) to "Contractor Name" are as follows:

Where can we install the lock box? (Gas/Electric meter, door handle, etc.)

Door Handle

Days and hours permission is granted: MTWTFSS 9AM-6PM

Do we need to call prior to arriving between the above stated hours? Yes

Are there any days and times do we not have authorization to access the home?

MTWTFSS 6PM-8AM

If no lock box access has been given, what is the best process for scheduling appointments, so our technicians can deal with this emergency effectively?

Call homeowner, they are retired and will most likely be home

**Insured Name:** Christie

**Contractor Representative Name:** Kara Melcorn

**Insured Signature:**



**Contractor Signature:**



**Date:** January 29, 2020

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